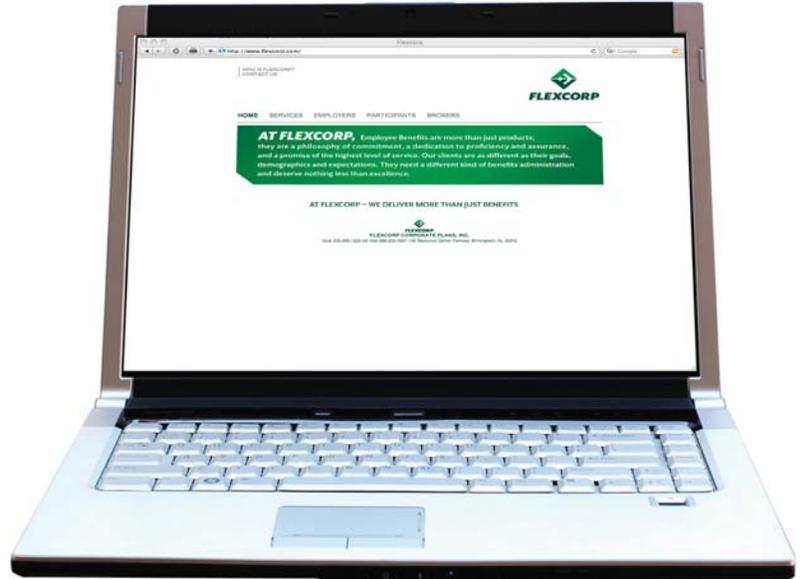


ONLINE ACCESS

Participants may access their Flexible Spending Account online at anytime to check account balances, see what claims have been processed, and other account activity.

- Go to www.flexcorp.com and the FLEXCORP web site will open
- Click on Participants
- Click on Online Access
- Click on *If you have a FlexCard, Click here*
- Click on Create Account
- This web site is sensitive to pop-up blocking. To circumvent, enter your UserID and Password followed by pressing AND holding down the CTRL button on your keyboard when you press Login.
- When creating an account for the first time, you will need your card number and Employee ID. Please note that your Employee ID may be your Social Security Number. (Enter without dashes.) Write down the UserID you create, as the system will only allow for you to create one (1) UserID.
- Complete the Required Fields and Click Submit. (You do not need to enter the Employer ID if you are entering your card number.)



Customer Service hours are Monday through Friday
7:30 a.m. to 5:30 p.m. CST toll free at 888-505-4557
or e-mail: info@flexcorp.com